



Office Safety Precautions in Effect During Reopening at Creatively, LLC

My office is taking the following precautions during reopening to protect our patients and help slow the spread of the coronavirus.

- Clients will wait in their vehicles or outside until their designated appointment times
- All clients must complete a mandatory health questionnaire prior to attending their scheduled appointment
- Office seating in the waiting room and in therapy/testing rooms has been arranged for appropriate physical distancing.
- All clients and I wear masks.
- Clients and I maintain safe distancing.
- Restroom soap dispensers are maintained and everyone is encouraged to wash their hands.
- Hand sanitizer that contains at least 60% alcohol is available in the therapy room.
- I schedule appointments at specific intervals to minimize the number of people in the waiting room.
- Credit card pads, pens and other areas that are commonly touched are thoroughly sanitized after each use.
- Physical contact is not permitted.
- Tissues and trash bins are easily accessed. Trash is disposed of on a frequent basis.
- Common areas are thoroughly disinfected at the end of each day.



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